

AI ENGINEERING SERVICES LIMITED
(2nd Floor, CRA Building, Safdarjung Airport Complex, New Delhi-110003)



Ref: AIESL/TRV-AST/SUP/3632

Date: 09.09.2024

ADVERTISEMENT FOR THE POST OF -ASSISTANT SUPERVISOR/SUPERVISOR

AIESL is a fully owned subsidiary of AI Assets Holding Company limited and is a Public Sector Undertaking of Government of India. AIESL is the largest MRO in the aviation industry of India. AIESL manages and maintains Airbus, Boeing & ATR's fleet with highest degree of the Technical Dispatch Reliability, with its major hangars and bases located at all the major metros. The company has state of the art capabilities for Overhaul and Maintenance of Aircraft and its components. AIESL provides its maintenance services to the prime customers like Air India (now a private business entity), and other Indian Airlines. As an independent MRO AIESL has embarked on business growth strategy through extensive marketing and brand building for capturing MRO service requirements of other aviation operators. AIESL employs around 5000 skilled workers including Aircraft Maintenance Engineers and Aircraft Technicians.

AIESL invites applications from Indian Nationals fulfilling the requirements as on 01st September, 2024 to fill up posts of "Assistant Supervisor/Supervisor" for Engineering Activity Centre at Trivandrum and also to form a panel for future requirements, on a "Fixed Term Employment" basis for an initial period of five years and further extension based on the Company's requirement and subject to performance of the candidate. The selected candidates may be posted at any region/station of the company depending upon the requirement of AIESL.

S.NO	POST	NO OF VACCANCIES
1	ASSISTANT SUPERVISOR	10
2	SUPERVISOR	01

Reservation will be applicable as per Government guidelines.

1. The eligibility criteria and other details are as under:

a) Assistant Supervisor.

Qualification & Eligibility Criteria as on 01st September, 2024.

Qualification: Candidates with B.E/ B. Tech Degree in Aeronautical/ Mechanical /Electrical/ Electronic or AME Diploma/Certificate in Aircraft Maintenance Engineering (03 years) from Training Institutions approved by DGCA with 55% marks/equivalent grade (50% or equivalent grade for SC/ST/OBC candidates) with knowledge and experience of working in Aviation ERP systems like RAMCO/AMOS etc. Weightage will be given for the longer duration and wide knowledge of various functionalities of ERP.

Age Limit as on 01st September, 2024

General/EWS Category: Not above 35 years. OBC: Not above 38 years. SC/ST: Not above 40 years.

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b) Supervisor.

Qualification & Eligibility Criteria as on 01st September, 2024.

Qualification: Candidates with B.E/ B. Tech Degree in Aeronautical/ Mechanical /Electrical/ Electronic or AME Diploma/Certificate in Aircraft Maintenance Engineering (03 years) from Training Institutions approved by DGCA with 55% marks/equivalent grade (50% or equivalent grade for SC/ST/OBC candidates) with minimum 05 Year's knowledge and experience of working in Aviation ERP systems like RAMCO/AMOS etc. Weightage will be given for the longer duration and wide knowledge of various functionalities of ERP.

Age Limit as on 01st September, 2024

General/EWS Category: Not above 35 years. OBC: Not above 38 years. SC/ST: Not above 40 years.

For Ex-Servicemen: Upper age limit of 35 years would be relaxed to the extent the candidate served in a regular post in Army/Navy/Air Force before retirement/release or discharge from such post plus three years. The applications received from the candidates would be scrutinized and prima-facie eligible candidates will be allowed to appear in Interview

2. Emoluments:

Assistant Supervisor: Will be paid approx. Rs. 27,940/- all-inclusive emoluments, and vary over a period of five years, depending upon the length of service/experience.

Supervisor: Will be paid approx. Rs.38,100/- all-inclusive emoluments, and vary over a period of five years, depending upon the length of service/experience.

3. Period of Contract:

Fixed Term Contract for a period of 5 years which may be extended for further period based on requirement of AIESL and performance. The candidates will have a career in the organization as per Fixed Term Employment Scheme.

4. Selection Procedure:

Selection will be through the process of

1st Stage

- Preliminary Screening,
- Technical Assessment

2nd Stage

- Interview.
- Pre-employment Medical Examination

** In case of reporting of large number of candidates, the selection process may spread over successive day(s). Candidates are advised to take a note of this as they may have to stay back at their own cost and arrangements. Management may also decide to call the candidates later, if necessary.

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5. Pre-employment medical Test for the selected candidates:

The short-listed candidates will be inducted as per vacancies subject to being found FIT in the Pre-employment Medical Examination conducted by the Company's Medical officer. Candidates will have to bear the cost of the Pre-Employment Medical Examination(s), any additional tests, if required; the additional cost thereof will also have to be borne by the candidate.

6. Indemnity Bond

Selected candidates will be required to execute a bond to complete training and serve the company for a minimum period of 3 years. On being appointed as Assistant Supervisor/Supervisor, a bond guarantee to reimburse the company an amount of Rs. 3 Lakh in the event of his/her leaving before completion of the bond period of 3 years.

7. How to apply:

Interested candidates meeting the eligibility criteria mentioned in this advertisement, as on 01.09.2024, may attend for **Preliminary Screening & Technical Assessment**, at our office premises, as per address mentioned below on **26.09.2024** with necessary documents and non-refundable processing fee.

Venue at TRV:

**AI Engineering Services Limited
Maintenance Repair Overhaul, (MRO)
Near International Airport (T-2),
Opp. to KSEB, Chackai, Trivandrum,
Kerala: 695007.**

Reporting Time: 09:00hrs to 12:00hrs:

Non-refundable application and processing fee (DD) of Rs.1000/- (Rupees One Thousand Only) for GEN, EWS and OBC candidates towards processing fees, by means of A/C Payee Demand Draft in favour of "AI Engineering Services limited" payable at **New Delhi** (Not applicable for SC/ST/Ex-Servicemen candidates). Separate DD to be made for those applying for more than one post. Those eligible and applying for more than one post have to fill separate application along with processing fee.

Candidates are advised to go through the following instructions for Walk-in

- a) The Applications of the candidates would be scrutinized and prima-facie, after scrutiny if they found eligible then only, they will be allowed for interview.
- b) A recent (not more than three months old) colored passport-size photograph of the full face (front view) should be pasted neatly in the space provided in the Application Form.
- c) Educational Qualification (i.e. SSC, HSC, 1st year, 2nd year 3rd year and 4th Year Graduation or higher education with mark sheets for each year), as applicable.
- d) Date of birth proof (Original School Leaving Certificate or attested photo copy duly signed by the principal of same School/College and SSC passing certificate.)
- e) The candidates belonging to OBC categories, at the time.; of interview, must submit a self-attested photocopy of the Non-Creamy Certificate, recently issued by the Competent Authority, in the



format as prescribed by Govt. of India. The Certificate. inter alia. Must specifically state that the candidate does not belong to socially advanced sections excluded from the benefits of reservations for OBC in civil posts and services under the Government of India. The Certificate should also contain the "Non-Creamy Layer" Clause. The Certificate produced by the candidates of OBC community should be as per the Central List published by the Government of India and not as per the State Lists.

- f) The applicant should ensure that they fulfill all the eligibility criteria as on 1st September 2024. Other particulars furnished should be correct in all respects. At any stage of the Selection Process, if the particulars provided by the candidates in the application or testimonials supplied are found incorrect/false, or not meeting with the eligibility requirements prescribed for the post, the candidature is liable to be rejected and, if engaged, services terminated, without giving any notice or reasons therefore.
- g) Self-attested clear copies of the supportive documents must be submitted along with the Application. Self-Attested photocopy of the Caste Certificate should also be attached with the application in case of SC/ST/ORC candidates only.
- h) Candidates, who are working as Contractual Employee in Government / Semi- Government / PSUs / Autonomous bodies or institutions funded by government, also have to produce NOC mandatory.
- i) Original certificates are required to be brought, at the time of walk-in interview, for verification purpose only, but should not be submitted/attached along with the Application. The Company is not responsible for resuming any original copies of certificates/testimonials submitted with the Application.

7. General Conditions:

- a) The vacancies put forth in this notification are indicative, which may decrease/ increase depending upon the work requirements of the company.
- b) Management reserve all right to take any decision with regard to conduct of this exercise including interpretation of eligibility, deferment/ cancellation of this exercise and/or delete/alter any of the condition of this exercise, if so necessitated.
- c) Candidates found suitable and shortlisted will be engaged on fixed-term contract basis for a period of 05 years. The contract may be terminated at the discretion of the Management during the tenure of the contract and/or in the event of unsatisfactory performance.
- d) The contract is extendable for further term of 5 years and upon satisfactory performance of the candidate and requirement of the company.
- e) The candidates will be positioned at THIRUVANANTHAPURAM or to any other AIESL stations as per the requirement of the company. The job is transferable to any station in India, based on Company's requirement.
- f) The candidates will have to make their own arrangement for housing accommodation at the place of posting.
- g) The Company, at its discretion, may assign additional duties as and when required.
- h) SC/ST candidates who reporting for Walk In Interview/Test and residing beyond 80Km from the venue of the Walk-in/Test and not employed in any Government, Semi Government/Public Sector Undertakings or Autonomous Bodies, will be reimbursed second class to & fro rail/ bus fare by the shortest route as per rules, on production of document of travel. Candidates are

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also advised to submit self-account cancelled cheque / copy of self-account cheque along with fare reimbursement form. Candidates must ensure that they fulfill all the laid down procedure eligibility criteria, prescribed for the post before reporting for Interview.

- i) At any stage of the selection process, if it is found that the particulars furnished by the candidate in the Application Form or testimonials are incorrect / false or the candidate does not meet the Eligibility Criteria prescribed for the post, or has suppressed any material fact(s), his/her application shall be summarily rejected without making any further reference.
- j) Any canvassing by or on behalf of the candidate or bringing in any outside influence with regard to further the selection of the candidate shall be considered as a DISQUALIFICATION.



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For AIESL Office Use Only

Personal Interview date: Remarks:	Application No: Authorized Signatory
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To be filled in by the candidate
FORMAT OF APPLICATION

To,

AI Engineering Service Limited

POSITION APPLIED FOR *(Please tick the right column)*

Assistant Supervisor :

Supervisor :

(* - strike out which is not applicable)

Paste recent
Colour
Photograph and
Sign across

1. Full Name (in Block letters): _____

First Middle Surname

2. Father's Name : _____

3. Date of birth (DD/MM/YYYY) : _____

4. Place and State of Birth: _____

5. Religion : _____

6. Gender : Male / Female

7. Nationality : _____

8. a) Mailing Address _____

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City : _____ State : _____ Pin Code: _____

b) Telephone No:(Residence with STD Code) : _____ Mobile: _____

c) Email : _____

d) DGCA Computer Number: _____

9. a) Whether SC/ST/OBC/ EWS/Unreserved:

SC	ST	OBC	EWS	Unreserved

(Indicate category to which you belong by marking "X" in the appropriate box .)

i) If SC/ST – attach copy of the caste certificate as per Central Govt. Format.

ii) If OBC, furnish current certificate including the "Non-Creamy Layer Clause". OBC Community should be as per the Central List of OBCs published by the Govt. of India.

iii) If EWS- attach copy of the EWS certificate as per Central Govt. Format

b) Whether Ex-Servicemen : YES / NO

(If yes, furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents.)

c) Whether working in any Govt./Semi-Govt. / Public Sector Undertaking or autonomous body.(If "YES" enclose "No Objection Certificate") : YES / NO

10. Educational Qualification: (Matriculation / SSC onwards) :

Examination(s) passed (Specify Degree / Diploma /Course)	Name of the University / Institution	Date, Month and year of passing	Duration	Percentage of Marks (Class / Division)
10th (SSC)				
12th (HSC or pre- degree)				
Diploma / Degree in Engineering_____				
Specify Branch				



Aircraft Maintenance Engineering Training Course approved by the DGCA, Government of India/ EASA approved training School				
Log book duly filled and certified by the Quality Manager				
Any other (specify)				

11. Fluency in Languages: Tick (v) appropriate column

Languages	Read	Speak	Write	Remarks
a) English				
b) Hindi				
c) Local (Specify)				
d) Mother Tongue (Specify)				
e) Others(Specify)				

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12. Work Experience:

Name of the Company	Post held	Salary Drawn	Period	TOTAL EXP IN YEAR(S) MONTH(S)	Nature of job
			From	To	

13. Particulars of Demand Draft (in favour of AI Engineering Services Ltd. payable at New Delhi) [NON-REFUNDABLE]

Name & Address of the issuing bank and branch.	Date of issue	Demand Draft No.	Amount

Declaration: I hereby certify that the foresaid information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfill the eligibility criteria according to the advertisement, then my candidature will be rejected / services terminated at any time without giving any notice or reason there for.

Place :

Date :

(Signature of the applicant)



List of documents to be submitted only at the time of Walk-in Interview:

{Originals(along with the a set of photocopy) to be brought for verification only}

Please tick “✓”

1	Application Fee, wherever applicable	
2	03 additional recent passport-size photographs	
3	School leaving Certificate	
4	HSC(12 th Std)	
5	Matriculation Mark-sheet and SSC Passing Certificate	
6	Diploma/Degree Mark-sheet and Passing Certificate (with copies of Mark-sheets of all Semesters), if applicable	
8	Caste Certificate in case of OBC (Anneure-1) DECLARATION OF NON-CREAMY LAYER CERTIFICATEBY OBC CANDIDATE	
9	Experience Certificate(s), wherever applicable	
10	Domicile Certificate, wherever applicable	
11	Discharge Certificate in case of Ex-Serviceman	
12	Income and asset certificate by EWS candidates in the attached format (Annexure-2)	

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(Eligible SC/ST candidates to get this form filled at the time of Personal Interview)

Sub: Reimbursement of Fare to eligible SC/Candidates-Personal Interview for _____.

Eligible SC/ST candidates, if not employed in Govt./Semi Govt./Public Sector Undertaking/Autonomous Body, and residing more than 80 kms away from the test centre are eligible to get reimbursement of 2nd class to & fro rail/bus fare by the shortest route on production of photocopy of fare, caste certificate, cheque leaf of bank account. Such SC/ST candidates may fill in this form before hand and attach copy off are, caste certificate, cheque leaf. The candidate should attach this form with their application in the prescribed format to effect payment to them, if eligible for payment, in due course of time through ECS/ Money order. Incomplete application or application not attached with copy off are, caste certificate cheque leaf shall not be considered for reimbursement.

1. Name: _____
2. _____
2. Application No. /Registration No. _____
3. Category- SC/ST _____
4. Address: _____

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5. Name of bank _____
 6. Bank account no. _____
 7. Bank IFSC No. _____
 8. Whether working in Govt./Semi Govt./Public Sector Undertaking/Autonomous Body-- Yes/No
 9. Distance from Residence to the Centre and back (In Km.)- _____
 10. 2nd Class to & fro fare by shortest route by rail (in INR), Pl give the details if travelled by train- _____
 11. 2nd Class to & fro fare by shortest route by Bus (in INR), give the details if travelled by bus- _____

I state that the above information is true and correct.

Place:
Date:

Name & Signature of the candidate



Annexure-1

OBC FORMAT

Form of certificate to be produced by Other Backward Classes applying for appointment to posts under the Government of India.

This is to certify that.....Son of
Village.....District/Division.....in the State
Belong to the Community which is recognized as a Backward Class under the Government of India, Ministry of Welfare Resolution No.12011/68/93- BCC(C), dated 10th September 1993 published in the Gazette of India Extra-Ordinary Part I, Section I, dated 13th September 1993.

Shri.....and/ or his family ordinarily reside(s) in the District / Division of theState.

This is also to certify that he/she does not belong to the person/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M. No.36012/22/93-Estt.(SCT), dated 8.9.93.

Seal

District Magistrate Deputy Commissioner etc.

N.B. (a) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

Where, the certificates are issued by Gazetted Officers of the union Government or State Governments, they should be in the same form but countersigned by the District . Magistrate of Deputy Commissioner (Certificate issued by Gazetted Officers and attested by District Magistrate/Deputy Commissioner are not sufficient).

Government
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKERSECTIONS

Certificate No _____ Date: _____

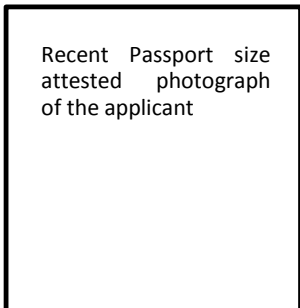
VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____ Village/Street, _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family:** is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:
5 acres of agricultural land and above;
Residential flat of 1000 sq. ft. and above;
Residential plot of 100 sq. yards and above in notified municipalities; **M** Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____
Designation _____



- ***Note 1 :** Income covered all sources i.e. salary ,agriculture ,business, profession, etc.
- ****Note 2 :** The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.
- *****Note 3 :** The property held by a " Family" in different locations or different places/cities have been clubbed while applying the land or property holdingtest to determine EWS status.